




**Committee Actions - Performance Select Committee**  
**6 November 2007**



Action Code & Title	Description	Status Icon	Progress	Due Date	Latest Status Update	Assigned To
07-PS80c Review of PIs	All performance indicators be reviewed in line with the new Corporate and Divisional Plans		50%	#####	<b>Nov 07</b> A report is being presented to PSC on 6 Nov to update the PMF in relation to performance indicator monitoring from April 2008. It is proposed that indicators be developed at three levels to monitor outcomes of the SCS/LAA, Corporate Plan and Divisional Plans. These will be a combination of the new national indicators, Best Value and Local indicators.	Alaine Clarke Head of Partnerships and Performance
07-PS4 UConnect	Arrangements to be made for the Members of PSC to visit UConnect		50%	#####	<b>Nov 07</b> The Head of Community Engagement has communicated with Members on this matter. Members should advise when they would like to visit UConnect.	Richard Auty Head of Community Engagement
07-PS16ii Staff shortage in Revs and Bens	That the matter of staff shortage in Revs and Bens be examined in the next quarterly performance report.		0%	#####	<b>Nov 07</b> The Quarter 2 performance management report is being presented to PSC on the 6 Nov.	Alaine Clarke Head of Partnerships and Performance and Simon Martin Head of Corporate Support and Revenue
07-PS17 Dunmow Library scoping paper	That a Dunmow Library scoping paper be prepared by the Director for Communities for consideration at the November meeting, together with costs of a "Citizen's Kiosk".		0%	#####	<b>Nov 07</b> A scoping paper was due to be presented to PSC on 6 Nov. This will now be presented at a future meeting.	Tracy Turner Director for Communities
07-PS20 Understanding of risk management monitored in appraisals	That senior managers have a full understanding of risk management and this be monitored in appraisals		0%	#####	<b>Nov 07</b> A report was to be presented to SMB on risk management matters on 11 Sep of which this was an item. This briefing was postponed and is awaiting to be rescheduled.	Sheila Bronson Acting Audit Manager
07-PS22 Internal Audit - Insurance	That an update be submitted to the next meeting including progress on interim management.		0%	#####	<b>Nov 07</b> A verbal update was provided to PSC on 27 Sep.	Phil O'Dell Director of Resources
07-PS15 Financial health indicators	That financial health indicators to be prepared for the September meeting.		0%	#####	<b>Nov 07</b> A report outlining proposed financial health indicators is being presented to PSC on 6 Nov.	Adrian Webb Acting Chief Finance Officer

<b>Key:</b>  action assigned	 action completed	 action overdue
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